

Senior Director, Communications & Public Affairs

Description

Bullpen Strategy Group (BSG) is an insights-focused public affairs and strategic advisory firm that helps clients solve problems, grow, and manage risk.

We're growing and seeking a new member for our communications team at the **Senior Director** level.

Qualifications

The successful candidate is eager to take on new responsibilities, possesses strong organizational & writing skills, and approaches challenges with confidence. This position demands attention to detail and the ability to communicate clearly.

- Assist the communications team by drafting press releases, messaging documents, media outreach, and other communications materials.
- Experience with programs such as TV Eyes or Critical Mentions desired.
- Support communications team members by optimizing workflow processes to meet client deadlines.
- Assist Account Manager and/or Account Executive by preparing client communications and finalizing deliverables.

Requirements

- A minimum of an undergraduate degree is required. Majors in communications, political science, journalism and related fields are especially encouraged to apply.
- Political campaign, journalism and agency experience are preferred.
- 5-7 years of relevant work experience is required.
- Experience leading projects and/or teams is preferred.
- Strong process management skills required.
- This position requires strong writing skills, a professional demeanor, good knowledge of the national political and media environment, with high-level motivation and interest in aggressively engaging with media.

Application Instructions

To apply for the position, please email a cover letter resume via email to hr@bullpenstrategygroup.com with subject line "Sr Comms Director"